



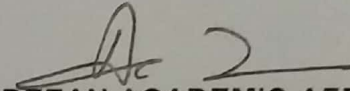
Pt. B.D. Sharma University of Health Sciences, Rohtak
E-mail: academic@uhsr.ac.in
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No. UHSR/Acad./A-II/2022/7163

Dated: 14.09.2022

NOTIFICATION

Applications are invited for admission to M. Pharmacy courses in all Pharmacy Colleges constituent/affiliated to Pt. B.D. Sharma UHS, Rohtak for academic session 2022-23. Prospectus and application form can be downloaded from the University Website www.uhsr.ac.in. Application form along with relevant documents and Demand Draft of Rs. 2400/- for General Category (Rs. 600/- for SC/BC category candidates of Haryana) in favour of Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak, must reach in the office of the Controller of Examinations, Pt. B.D. Sharma University of Health Sciences, Rohtak on or before 30.09.2022 up to 05:00 PM. Cost of application form can be deposited through Debit Card/Credit Card also. The University will not be responsible for any delay due to any reason whatsoever. No application will be entertained after due date and time.


DEAN ACADEMIC AFFAIRS

PROSPECTUS

ADMISSION TO TWO YEARS COURSE MASTER OF PHARMACY

Session 2022-23



PT. B. D. SHARMA
UNIVERSITY OF HEALTH SCIENCES
ROHTAK-124001(HARYANA)

**PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES
ROHTAK-124001 (HARYANA)**

STATUTORY OFFICERS AS PER ACT

**CHANCELLOR - SH. BANDARU DATTATREYA,
HON'BLE GOVERNOR OF HARYANA**

**VICE-CHANCELLOR
DR. ANITA SAXENA**

Designation	Telephone No.
REGISTRAR	01262-282709
DEAN ACADEMIC AFFAIRS	01262-282113
DEAN, FACULTY OF PHARMACEUTICAL SCIENCES	01262-298104

For Enquiry:Contact Phone Nos. 01262-298104, 01262-282113

WEBSITE: www.uhsr.ac.in

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CHAPTER-I ABOUT THE UNIVERSITY

Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak (UHSR) was established by the Haryana Act No. 26 of 2008. This act came into force w.e.f. 02.06.2008 vide Haryana Government Notification No.S.O.74/H.A.26/2008/S.I./2008 dated 18-08-2008. This university was established for the purposes of teaching and affiliating, ensuring proper and systematic instructions, training and research in pharmaceutical sciences, modern and Indian system of medicine and for the administration of Pt. B.D. Sharma Post Graduate Institute of Medical Sciences, Rohtak. UHSR is the first university of health sciences in the state of Haryana and it exercises its powers throughout the state. It is located at a distance of 70 KM (approx.) North-West of Delhi on the National Highway No. 10, spread over a sprawling 365 acres (approx.) of land in the historic city of Rohtak. College of Pharmacy, Pt. B. D. Sharma PGIMS, Rohtak is approved by AICTE & PCI and governed by the act of Pt. B.D. Sharma University of Health Sciences, Rohtak. Unaided/private pharmacy colleges of Haryana state are affiliated to this university. Rohtak city is linked with railways and roads having frequent and easy transportation facilities. College of Pharmacy, Pt. B.D. Sharma PGIMS, Rohtak came into existence in 2007-2008 with the induction of 4 years B. Pharm. degree course. At present, Faculty of Pharmaceutical Sciences, Pt. B.D. Sharma University of Health Sciences, Rohtak is having B. Pharm., M. Pharm. and Ph.D. courses in place. These courses are highly specialized and multidisciplinary in nature and have high employment potential. Our post graduates are placed in coveted positions in India and abroad.

ABOUT THE COURSE:

Master of Pharmacy Courses in various specialties have numerous employment opportunities in various fields such as:

- I. Pharmaceutical Production Industry
- II. Biopharmaceutical Production
- III. Research and Development
- IV. Quality Control and Quality Assurance
- V. Community Pharmacy
- VI. Pharmaceutical Education
- VII. Pharmaceutical Marketing
- VIII. Pharmacovigilance
- IX. Clinical Pharmacy Practice
- X. Herbal Drug Formulation Industry
- XI. Toxicology
- XII. Drug Regulatory Affairs

CHAPTER-II
IMPORTANT DATES/ TIMINGS

1. Availability of forms on university website: (www.uhsr.ac.in)
2. Last date of receipt of Application Forms :**30.09.2022 (up to 05:00 PM)**
3. Date of uploading of provisional merit list: To be notified on University website
4. Application Form complete in all respects along with a Demand Draft/Debit Card/ Credit Card for **Rs. 2400/- (Rs.600 for SC/BC candidates of Haryana only)** in favour of **Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak** must reach the office of **Controller of Examinations, Pt. B.D. Sharma UHS, Rohtak on or before 30.09.2022 upto 05:00 pm.**
5. **Date & Time of Counseling: To be notified on University website.**
6. Venue of Counseling: **To be notified on University website.**
(No correspondence will be undertaken for intimation of counseling date and merit)

IMPORTANT NOTE: All the eligible candidates, who apply for M. Pharm. course, will be allowed provisionally to appear for counseling. Admission shall be offered subject to eligibility and verification of documents/certificates at the time of counseling.

Submission of Admission form

A candidate whose result of qualifying examination has not been announced till the date notified for submission of application form can also apply provisionally. However, he/she will have to produce proof of his/her having passed the examination on the basis of which he/she claims eligibility to appear in the counseling by the date of the 1st counseling failing which his/her candidature will automatically be cancelled and no correspondence/appeal will be considered in this regard.

Moreover, a candidate who fails to produce the original certificates, marks-sheets and other certificates on the basis of which he/she is claiming to be eligible for admission to the course at the time of counseling shall not be considered for admission even if he/she has been placed in the merit list.

Note: Candidates are advised to check the University website (www.uhsr.ac.in) regularly for any amendments, corrigendum and counseling for admission to M. Pharmacy.

CHAPTER-III
ELIGIBILITY CRITERIA

- A. Any candidate will be eligible to take admission in the M. Pharmacy course, however for reservation policy any of the following categories shall be considered:
1. The candidates, who are bonafide residents of Haryana as per instructions issued by the Chief Secretary to Govt. of Haryana, Chandigarh vide letter No.62/1795- 6GS1 dated 3.10.96 and submit relevant certificate of bonafide residence as laid down in letter no.22/28/2003-3GS-III dated 30.1.2004 (Annexure-1).
 2. The children/wards (if parents are not alive)/dependents of the employees of Indian Defence Services/Para-Military Forces belonging to Haryana State at the time of entry into service as per their service record (Such candidates will submit a certificate in the proforma given in Annexure from the officer duly authorized by the Army/Navy/Air Force/concerned Para-Military Forces Headquarters, as the case maybe).
 3. The children/wards (if parents are not alive)/ dependents of Ex-employees of Indian Defence Services/Para-Military Forces belonging to Haryana State at the time of entry into service as per their service record who retired from service on or after first April of the preceding year of admission (Such candidates will submit a certificate in the proforma given in Annexure from the officer duly authorized by the Army/ Navy/Air Force/concerned Para-Military Force Headquarters, as the case maybe).
 4. The children/wards (if parents are not alive)/dependents of Ex-employees of Indian Defence Services/Para-Military Forces belonging to Haryana State at the time of entry into service as per their service record, provided the candidate has studied 10+2 as a regular candidate in a recognized institution in Haryana (Such candidates will submit a certificate in the proforma given in Annexure from the officer duly authorized by the Army/Navy/Air Force/concerned Para-Military Forces Headquarters, as the case may be and also a certificate to the effect that he/she has studied 10+2 as a regular candidate in a recognized institution in Haryana from the Principal/Head of the institution last attended in the proforma (Appendix).
- B. The candidates should also fulfill the following minimum conditions to become eligible for the admission:-
1. B. Pharm degree examination of an Indian University established by law in India from an institution approved by Pharmacy Council of India and has scored not less than 55% of the maximum marks (aggregate of four years/ eight semesters of B. Pharm.).

Provided that:-

- a) For candidates having not less than 5 years professional experience, after passing B. Pharm course, there shall be a relaxation in pass percentage from 55% to 50% for admission to M. Pharm. programme.
 - b) There shall be reservation of seats for the students belonging to scheduled castes, scheduled tribes and other backward classes in accordance with the instructions issued by the Central Government/State Government/Union Territory Administration, as the case may be, from time to time.
 - c) For SC/ST candidates the prescribed percentage of marks will be 50% of the maximum marks (aggregate of four years / eight semesters of B. Pharm.).
 - d) Every student, selected for admission to postgraduate pharmacy course in any of the pharmacy institutions affiliated to university should have obtained registration with the State Pharmacy Council or should obtain the same within one month from the date of his admission, failing which the admission of the candidate shall be cancelled.
2. The provisional admission shall be made strictly in order of merit of valid GPAT score. If the seat(s) remain vacant due to non availability of GPAT candidates, these vacant seat(s) shall be offered to Non-GPAT candidate(s) strictly in order of merit based on marks obtained in theory subjects of B. Pharmacy Course obtained from only PCI approved institutions at the time of each counseling.

MEDICAL FITNESS

The selected candidates at the time of admission will have to submit medical fitness certificate from any Govt. Medical Officer. The candidature of the candidate is liable to cancellation if found medically unfit. **“The admission fee will be accepted only after getting medical fitness certificate”.**

LEGAL JURISDICTION

All disputes pertaining to the admission shall fall within the jurisdiction of Rohtak only.

CHAPTER –IV

PT. B. D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK										
College-wise and speciality wise tentative Seats distribution of M. Pharmacy Courses for the session 2022-23.										
College Name	Course Name	AIQ	BCA	BCB	SC	UR	SC-D	Management	Grand Total	Status of Extension in provisional affiliation
College of Pharmacy PGIMS	Pharmaceutical Biotechnology	1	1	0	0	2	1	0	5	Not required
College of Pharmacy PGIMS	Pharmaceutics	0	1	1	1	2	0	0	5	Not required
Advanced Institute of Pharmacy, Aurangabad, Palwal	Regulatory Affairs	0	0	0	1	2	0	3	6	Granted
Guru Gobind Singh College of Pharmacy, Yamunanagar	Pharmaceutics	0	1	1	0	2	1	5	10	Granted
Hindu College of Pharmacy, Sonapat	Pharmaceutics	0	1	0	1	3	0	4	9	Granted
Jan Nayak Ch. Devi Lal College of Pharmacy, Sirsa	Pharmaceutical Chemistry	0	1	1	0	2	1	4	9	Granted
Jan Nayak Ch. Devi Lal College of Pharmacy, Sirsa	Pharmaceutics	0	0	0	0	4	0	5	9	Granted
Lord Shiva College of Pharmacy, Sirsa	Pharmaceutical Chemistry	0	1	1	1	2	0	4	9	Granted
Lord Shiva College of Pharmacy, Sirsa	Pharmaceutics	0	1	0	0	2	1	5	9	Granted
Rajendra College of Technology and Sciences, Sirsa	Pharmaceutical Chemistry	0	1	1	1	2	0	4	9	Granted
Rajendra College of Technology and Sciences, Sirsa	Pharmaceutics	0	0	0	0	4	1	5	10	Granted
Rajendra College of Technology and Sciences, Sirsa	Pharmacology	0	1	1	1	0	0	3	6	Granted
R.K.S.D College of Pharmacy, Ambala Road, Kaithal	Pharmaceutics	0	1	0	0	2+1 PH	1	5	10	Not Granted Yet
TOTAL								47	106	

NOTE:- For admission against AIQ seats in Govt. institute and against management quota seats in private institutions, Haryana Resident Certificate is not required.

CHAPTER-V RESERVATION

1. Roster shall be maintained for 3% horizontal reservation for Ex- servicemen/dependent of freedom fighters by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward class categories for admission to the various educational institutions of the Govt. and Govt. aided colleges/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward class category is concerned, year-wise rotational system will be adopted. For example, if block A of backward class is given seat in the academic year 2007, the next block i.e. B Block of backward class will be given seat in the next academic year i.e. 2008 as per letter no. 22/27/2004- GS-III dated 20/10/2005 and soon.
2. The reservation policy is subject to revision/State Government decision and the same as applicable on the last date of submission of admission form shall be followed.
3. All candidates belonging to the scheduled castes/scheduled tribes and backward classes etc. must submit a certificate from the competent authority showing that they belong to these classes/castes. All such certificates, should only as per the proforma issued by the competent authority will be accepted. Certificates issued by other than the prescribed authority shall not be accepted.
4. **As per orders of Hon'ble Punjab and Haryana High Court in CWP No. 15731 of 2018, the reservation for admission under BC-A and BC-B category will be provided to candidates with GROSS ANNUAL INCOME from all sources including salary etc. upto Rs. 6 lakh with NO further sub classification i.e. upto Rs. 3 lakh and 3 to 6 lakh.**
5. If the seats from BC Block-A are not filled up, these may be filled from BC Block-B and vice-versa. Similarly, if SC category seats are not filled up, these may be filled from SC-D and vice-versa.
6. List of backward classes notified by the State Govt. is available at **Annexure**. Candidate must bring income certificate issued by competent authority.
7. Dependents of freedom fighters who wish to be considered for reservation as such must submit a certificate from the competent authority along with relevant affidavit.
8. The admissions of candidates having locomotor disability shall be dealt in accordance with the Act no. 49 of 2016: **Rights of Persons with disabilities Act, 2016**.
9. Children/wards of military personnel (including personnel of para-military forces) killed in action or permanently disabled in action and boarded out from the services or Ex-servicemen, their wards will be considered for reservation as Ex- servicemen and their wards.
10. Competition for reserved seats will be amongst the candidates belonging to the categories for which the seats have been reserved. Reserved seats remaining vacant on account of non-availability of eligible candidates would be placed under 'Open Merit' seats as per Haryana Govt. Law & Legislative Deptt. notification No. Leg18/2016 dated 12.05.2016.
11. The state quota unfilled seats of private institutions after round-2 will be converted into management category.

CHAPTER –VI
FEES & OTHER DUES (PER ANNUM) OF
COLLEGE OF PHARMACY, PGIMS, (SDPGIPS), ROHTAK.

Sr. No.	Name of Dues	Amount
COLLEGE DUES:		
1.	Tuition Fee	Rs. 10,000/-
2.	Development Fund	Rs. 10,000/-
3.	Student Fund	Rs. 5,000/-
4.	Security refundable	Rs. 1,500/-
	Total	Rs. 26,500/-
UNIVERSITY CHARGES:		
1.	Registration-cum- Enrolment fee (only payable by new student)	Rs. 1000/-
2.	Dr. Radha Krishnan Fund	Rs 50/-
3.	Development Fund	Rs. 1000/-
4.	Holiday Home Fee	Rs. 10/-
5.	Youth Welfare Fee	Rs. 250/-
6.	Sports Regn. Fees	Rs. 30/-
7.	NSS Fund	Rs. 05/-
8.	Youth Red Cross Fund	Rs. 30/-
	Total	Rs. 2,375/-
GRAND TOTAL		Rs. 28,875/-

EXAMINATION DUES	Rs. 3000/- per semester
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Hostel Fee:

1. Rs. 7500 /- per annum+ Rs. 2000/- Hostel security (refundable).
2. Normal electricity charges are Rs. 9000/-per annum.
3. Extra charges will have to be paid for extra electrical appliances.
4. Mess charges as applicable.

Note: Hostel accommodation will be provided subject to the availability.

REFUND OF FEE

Students withdrawing admission before last date of admission shall be refunded fee after deducting Rs. 1000/- as processing fee. Students withdrawing admission on/or after last date of admission shall not be refunded any fee except security money.

NOTE: Fees & other dues (per annum) of other affiliated colleges will be notified at the time of counseling.

CHAPTER-VII

METHOD OF SELECTION & ADMISSION

Counseling

1. The counseling for admission to M. Pharm. courses will be held at Pt. B.D. Sharma University of Health Sciences, Rohtak and merit list of candidates will be notified on University website.
2. The candidates will be required to appear in person before the counseling board. No relaxation will be given to the candidates who are unable to appear before the counseling board on the dates notified.

Results

Intimation regarding seat allotment can be seen on website of Pt. B.D. Sharma University of Health Sciences, Rohtak: www.uhsr.ac.in. No separate information will be sent.

Method of Admission

- (a) The provisional admission shall be made strictly in order of merit of valid GPAT score. If the seat(s) remain vacant due to non availability of GPAT candidates, these vacant seat(s) shall be offered to Non-GPAT candidate(s) strictly in order of merit based on aggregate marks obtained in theory subjects of B. Pharmacy course obtained from only PCI approved institutions at the time of each counseling.
- (b) On the failure of the selected candidates to report for admission within stipulated period, the admission shall automatically be cancelled and no correspondence in this regard will be entertained. The college would not take responsibility of intimation for cancellation of admission. The vacant seat(s) so created would be filled on or before last date of admission.
- (c) A candidate who applies for and qualifies for admission in more than one reserved category will be asked to exercise his/her choice at the time of counseling.
- (d) Competition for reserved seat(s) will be amongst the candidates belonging to the categories for which the seats have been reserved. Reserved seat(s) remaining vacant on account of non-availability of eligible candidates would be placed under 'Open Merit' seats as per Haryana Govt. Law & Legislative Deptt. notification No. Leg18/2016 dated 12.05.2016.

CHAPTER-VIII

GENERAL INSTRUCTIONS

Application for admission to M. Pharm. course, duly complete in all respects must be accompanied by the following:-

- (a) Four copies of the recent photograph (passport size), self-attested.
- (b) Self attested copy of Matriculation /Secondary School Certificate (or its equivalent) showing the date of birth of the candidate.
- (c) Self attested copy of certificates pertaining to the following:
 - I. Mark sheets of B. Pharm. (all years/ all semesters) or provisional pass certificate of B. Pharm. final year, where marks sheet of final year has not been issued.
 - II. Certificate of good conduct /character from the Principal/HOD of the institution last attended.
 - III. Valid GPAT score card.
 - IV. PCI approval letter of the institution for all 4 years / 8 semester of B. Pharmacy.
 - V. Relevant category certificates, income certificate issued by competent authority, if applicable.

NOTE

1. Certificates issued in the performa prescribed by the competent authority will only be accepted.
2. Prospectus can be downloaded from University website www.uhsr.ac.in
3. The application form complete in all respects along with a demand draft/debit card/credit card for **Rs. 2400/- (Rs. 600/- for SC/BC candidates of Haryana only)** in favor of **Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak**, must reach the office of **Controller of Examinations, PT. B.D. Sharma University of Health Sciences, Rohtak** on or before **30.09.2022 upto 05.00 PM** or the last date as notified on the University website. Personal delivery shall be accepted in the office of Controller of Examinations, UHS, Rohtak.
4. The authorities do not take any responsibility for delay of form or correspondence pertaining thereto in postal transit.
5. All the particulars in the application form must be written carefully and legibly. Applications which are incomplete in required particulars or required enclosures, will not be considered.
6. The cost of application form will not be refunded in any case.
7. All the selected candidates shall be required to deposit original certificates for verification. However, if a candidate withdraws his or her admission then original certificates/documents will be returned, immediately”.

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8. If a candidate is admitted on the basis of information submitted by him/her in the form but at any subsequent stage, it is discovered that any portion of his/her information is incorrect or false, he/she shall be removed from the college and fee and other dues paid, upto date of such removal shall be forfeited. The competent authority may take any further action against the student and his/her guardian as is deemed necessary.
 9. The counseling board shall have the power to call for any document(s) from the candidate(s) in support of his/her claim and reject any certificate not considered valid. The decision of the counseling board in this regard shall be final.
 10. All admissions to the M. Pharm. course are provisional i.e. subject to their registration with, Pt. B.D. Sharma University of Health Sciences, Rohtak as the case may be after completing necessary requirements as per rules/ordinances.
 11. The candidate will deposit the prescribed fee within the stipulated period.
 12. In case of ambiguity in the rules, interpretation of the same by the Vice-Chancellor shall be final.
 - 13. Application forms received after due date and time due to any reason including postal delay will be rejected without any intimation to the candidates.**
 14. The selection for admission will be cancelled if the selected candidate does not join the college on the stipulated date notified by the counseling board.
 15. If any candidate or his/her parents or guardians are found to have submitted any false affidavit/certificate, not only the candidate's admission will be cancelled but the person signing the affidavit will also be liable to be prosecuted in accordance with law.
 16. Shifting from one college to other college and one speciality to another speciality is not allowed in mop-up round of counselling.
 17. Additional instructions to those given in the prospectus can be imposed from time to time by the competent authority of the University.
 18. The rules given herein are only provisional. These may be changed or modified by the competent authority without prior notice. Candidates cannot make any claim on the information given in the prospectus.
 19. Mobile phones are not allowed in college premises, classes, laboratories & community area of institution.
 20. The name(s) of the student(s) who remain(s) absent from classes without reasonable cause for more than 7 days at a stretch will be struck off from the college rolls.

BAN ON RAGGING

Instructions to Curb Ragging -

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately for which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding scholarships or other benefits (ii) debarring from representation in events (iii) with-holding results (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

The Following will be termed as the Act of Ragging

Any disorderly conduct whether by words or written or by an act which has the effect of teasing/ treating or handling with

rudeness any other student, indulging in rowdy or undisciplined activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

NOTE:

Besides above, the candidates would also observe the following instructions:

- (i) It must be noted by the candidates/parents/guardians etc. that ragging is banned in the institutions and in case anyone indulging in ragging is liable to be punished appropriately including expulsion from the institution and/or imprisonment upto 3 years, and/or fine up to Rs.25,000/-.
- (ii) The concerned institution will have the right to prevent/prohibit ragging under Act/Ordinance. If any candidate admitted to the course, found indulging in ragging will be treated under cognizable offence and the institute will not hesitate to take stern action against the offender.
- (iii) A candidate admitted to the course in institution shall submit an undertaking duly signed by him/her and countersigned by his/her parent/guardians at the time of admission to the effect that he/she is fully aware of the law regarding ragging as well as the punishment and that if she/he found guilty on this account is liable to be punished appropriately.

Similar undertaking shall also be furnished by the parents/guardians that they are fully aware and noted the law in this regard and agree to abide by the punishment rules and regulations in case their ward, if admitted to the course is found guilty involved in ragging.

- (iv) Undertaking of similar nature as given under Sr. No. III & above shall be obtained from the admitted candidates in the application form for admission to the hostel as well.
- (v) Ragging is banned by law as per order of the Hon'ble Supreme Court of India dated 16.05.2007 which is reproduced below:

“If any incident of ragging comes to the notice of the authority, the concerned students shall be given liberty to explain and if his / her explanation is not found satisfactory, the authority would expel him / her from the institute”

- (vi) Every student for the purpose of his/her admission shall furnish character certificate from the institutions where he/she has passed his/her qualifying examination, which would mention the status of his/her behavioral pattern specially in terms as to whether he/she has displayed persistent violent or aggressive behavior or any desire to harm others.

EXTRACT OF ORDINANCE ON MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF PANDIT BHAGWAT DAYAL SHARMA, UNIVERSITY OF HEALTH SCIENCES ROHTAK (HARYANA)

Prohibition of ragging and penalties thereof

- (1) Ragging in any form shall be strictly prohibited within the premises of the university, a college or an institution, as the case may be, or in any part of the university system as well as on public transport or at any other place, public or private.
- (2) Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of this ordinance.
- (3) Ragging for the purposes of this ordinance, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts as practices which -
 - (a) Involve physical assault or threat to use physical force ;
 - (b) Violate the status, dignity and honour of students, in particular Women students and those belonging to scheduled caste or a scheduled tribe;
 - (c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
 - (d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behavior.
- (4) The Dean of the Faculty, Chief Warden, Director of the institution or the Principal of the college, as the case may be shall take immediate action on the receipt of any information that ragging has taken place or is likely to take place.
- (5) Notwithstanding anything contained in clause (4), the chairman of the Board of Discipline of University and its maintained college or the chairman of the Board of Discipline of an affiliated college or institution may also *suo moto* inquire into any incident of ragging or likelihood of such incident and make a report to the Vice- Chancellor or Director/ Principal of the affiliated college/ institution, as the case may be, clearly pinpointing, among other details, the identity of the student or the students who were involved in the incident the nature of the incident.
- (6) The chairman of the Board of Discipline may also submit an interim report to the Vice-Chancellor in the case of University and its maintained colleges or to the Principal/ Director of the affiliated colleges, as the case may be, establishing the identity of the perpetrators of ragging and the nature of the incident.
- (7) If the chairman of a Board of Discipline is satisfied that for any reason, to be recorded in writing, it is not feasible to hold an inquiry referred to in clauses (4) and (5), he may so advise the Vice-Chancellor or Director/ Principal of the affiliated college/ institution as the case may be accordingly.
- (8) Where the Vice-Chancellor or the Director/ Principal in case of affiliated colleges is satisfied, on receipt of a recommendation to this effect or otherwise, that it is not expedient to hold an inquiry into an incident of ragging, he shall order accordingly for reasons to be recorded in writing.

CHARACTER CERTIFICATE FROM THE PRINCIPAL/HEAD OF THE INSTITUTION LAST ATTENDED.

Certified that Mr./Ms. Son/Daughter of Shri
..... passed examination from this institute for the session
.....

During his stay in this institute his/her conduct remained and he/she has not displayed
persistent violent or aggressive behaviour or any desire to harm others.

Signature of the Headmaster/ Principal of Institution.
(with official seal)

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: **“Bonafide residents of Haryana - Guidelines regarding”.**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

- i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - ii) Children / Wards (if parents are not living) / Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - a) Citizen of India;
 - b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the

Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.

4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

U.O. No. 62/27/2003- 6 GSI

Dated, Chandigarh the July 29, 2003

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30th January, 2004.

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 30th January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".

Sir,

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95-2G.S.III, dated 03.10.96, No. 22/51/93-3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being, directed to finalize the modalities and procedure to Constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar / Naib Tehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste

certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-

- i. Filling of application form by the parents/students. 1st Nov. to 10th Nov. Every year. ii. Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas. (b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto 30th November every year. (c) Head Teacher/Head Master Upto 15th Dec. iii. Forwarding of application to CRO by Head Teacher/Head Master 31st Dec. iv. Verification & issue of certificate by CRO Upto 31st January every year.

6. All application forms of a particular School may be sent to the Tehsildar / Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8 The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-

Special Secretary General Administration,
for Chief Secretary to Government Haryana

Annexure -4A

AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.

I.....father/mother/guardian of Miss/Mr..... resident of.....do hereby solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure -4B

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER, SUB DIVISIONAL OFFICER (CIVIL), G.A. TO D.C.D.R.O. EM AND TEHSILDAR.

Certified that Sh. S/o Sh. Father/guardian of Miss/Mr. hold (name of Child/ward with full address) immovable property at (place and District) in the State of Haryana for the past — years.

OR

Certified that Miss/Mr..... S/o Sh. Resident of was born in Haryana as per birth certificate.

Dated:

**Signature of the Authority
(mentioned above) (with seal)**

Annexure -4C

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh. _____ S/o Sh. _____ father of Miss/Mr. _____ is an employee of the _____ (Name of office) _____ of Haryana Government. He is working as _____, and is posted at _____. He has more than three years service at his credit.

Place:

**Head of the Department Dated:
(with seal)**

Annexure -4D

RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEADMASTERS OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE.

It is certified that Miss/Mr. D/o Sh. has been a student of this School/College for a period of Years, from to He left the school/college on

Dated

Signature of Principal/Headmaster of the school/college (with seal)

Annexure -4E

RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE EMPLOYEES OF GOVERNMENT OF INDIA

Certified that Sh. S/o Sh. father of Miss/Mr. is an employee of Government of India working as He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated

Head of Department

(with seal)

Annexure -4F

CERTIFICATE OF SCHEDULED CASTE

Certified that Mr./Miss..... Son/Daughter of Sh..... Village/Ward No.Teh..... District Haryana belongs to Caste. Which has been declared Scheduled Caste in the Constitution (Scheduled Castes) Order 1950.

Caste certificate shall be valid for life.

Dated.....

Tehsildar/Naib Tehsildar-cum- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

BACKWARD CLASS CERTIFICATE

Certified that Mr/Miss Son/Daughter of Sh Resident of Village/Ward No..... TehsilDistrict Haryana belongs to Caste, which has been declared Backward Classes Block (A/B) by Haryana Government. It is also certified that the applicant is not covered under creamy layer criteria as notified by Haryana Govt. vide Circular No. 1170-SW(1) 95 dated 7-6-95 and No. 1883/SW (1)-95 dated 28.9.1995.

Caste certificate shall be valid for life from the date of issue.

Dated.....
Place :

Tehsildar/Naib Tehsildar-cum- Executive
Magistrate/Head of the Department

Certificate from no other authority will be accepted.

CERTIFICATE FROM THE EMPLOYER IN THE CASE OF

EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA MILITARY FORCES

I certify that Mr./Ms.....Son/Wife of Sh.....is a regular employee of Indian Defence Services/Para Military Forces belonging to HaryanaState as per his/her service record at the time of entry into service and the home address given is.....(Distt.....).Haryana.

Sh./Ms.....is his/her son/daughter/dependent (if parents are not living).

Dated.....
Place.....

Signature
Officer Commanding
Competent Authority
(With official Seal & Stamp)

PT. B.D. SHARMA P.G.I.M.S., ROHTAK

No..... Dated.....

Certified that Sh./Km./Smt. son/daughter/wife of shri resident of.....District.....appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that nature of handicap*/disability is as under :-

Dated
Place.....

ChairmanMedical Board
Pt. B.D.Sharma,PGIMS, Rohtak

(Signature of the Applicant)

CERTIFICATE

(FOR DECEASED/DISABLED/DISCHARGED MILITARY/PARA MILITARY PERSONNEL, SERVING MILITARY PERSONNEL EX-SERVICEMEN/EX-PERSONNEL OF PARA MILITARY FORCES)

Certified that Number
Rank Name S/o father of
..... resident of Village Post office
..... Tehsil..... Distt..... State of Haryana has served in the
Army/Air Force/Navy (Name of the Para-Military Force) from to and
.....subsequently invalided out of service as under :-
1. Medical category
i) for JCO's.....
ii) for ORS : Shape-I,II,III etc.....
iii) for Rank/Designation (in case of Para-Military Forces).....
2. Reason of discharge/retirement.....
3. Death : i) whether killed in action.....
or any other reason :.....
4. If killed in action, Name of the war/operation.....
5. Disabled, whether disabled during the war/operation (name).....
6. Nature of disability :
i) whether permanent i.e. for life.....
ii) whether temporary (upto what extent).....
Next RSMB IS DUE
Name of Records :

Signature of the issuing authority

with designation and official seal & stamp

Case No.

Dated

Note : Only the certificate issued by the officer duly authorized by the Army/Navy/Air Force/ concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

The certificate issued by the competent authority according to Govt. Instructions conveyed vide No. 16/20/93 – 4PP dated 20.04.1993 and No. 16/36/2004 – 4PP dated 10.08.2004 will be considered as valid.

UNDERTAKING

I _____ S/D of _____ aged _____ R/o
_____ Teh. _____ Distt. _____ hereby undertake

as under:-

That Sh./Smt. _____ S/D of Sh. _____ R/o
_____ Teh. _____ Distt. _____ is/was Freedom
Fighter and is/was my grandfather/grand mother (Paternal/Maternal)

Date:

Place:

Signature of the Candidate.

It is verified that all the above contents are true to the best of our knowledge.

Signature of Father/Mother of Candidate
(who is/was dependent of Freedom Fighter)

Signature of the Candidate.

LIST OF BACKWARD CLASSES INCLUDED IN BLOCK- 'A' , 'B' AS PER CHIEF SECRETARY TO GOVT. OF HARYANA, GENERAL ADMINISTRATION DEPARTMENT ORDER.

BLOCK 'A'

- | | |
|---|--------------------------------------|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari | 35. Kamboj |
| 2. Barra | 36. Khanghera |
| 3. Beta, Hensi or Hesi | 37. Kuchband |
| 4. Bagria | 38. Labana |
| 5. Barwar | 39. Lakhera, Manehar, Kachera |
| 6. Barai, Tamboli | 40. Lohar, Panchal – Brahmin. |
| 7. Baragi, Bairagi, Swami Sadh | 41. Madari |
| 8. Battera | 42. Mochi |
| 9. Bharbhujia, Bharbhunja | 43. Mirasi |
| 10. Bhat, Bhatra, Darpi, Ramiya | 44. Nar |
| 11. Bhuhalia Lohar | 45. Noongar |
| 12. Changar | 46. Nalband |
| 13. Chirimar | 47. Pinja, Penja |
| 14. Chang | 48. Rehar, Rehara or Re |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla | 49. Raigar |
| 16. Daiya | 50. Rai Sikhs |
| 17. Dhobis | 51. Rechband |
| 18. Dakaut | 52. Shorgir, Shergir |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad. Sakka, Bhisti, Sheikh-Abbasi | 53. Soi |
| 20. Dhosali, Dosali | 54. Singhikant, Singiwala |
| 21. Faquir | 55. Sunar, Zargar, Soni |
| 22. Gwaria, Gauria or Gwar | 56. Thathera, Temera |
| 23. Ghirath | 57. Teli |
| 24. Ghasi, Ghasiara or Ghosi | 58. Vanzara, Banjara |
| 25. Gorkhas | 59. Weaver (Jullaha) |
| 26. Gawala, Gowala | 60. Badi/Baddon |
| 27. Gadaria, Pal, Baghel | 61. Bhattu/Chattu |
| 28. Garhi-Lohar | 62. Mina |
| 29. Hajjam, Nai, Nais, Sain | 63. Rahbari |
| 30. Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barhai, Baddi. | 64. Charan |
| 31. Joginath, Jogi Nath Jangam Jogi, Yogi | 65. Chaaraj (Mahabrahman) |
| 32. Kanjar or Kanchan | 66. Udasin |
| 33. Kurmi | 67. Ramgarhia |
| 34. Kumhars, Prajapati | 68. Rangrez, Lilgar, Nilgar, Lallari |
| | 69. Dawala, Soni-Dawala, Nyaaria, |
| | 70. Bhar, Rajbhar. |
| | 71. Nat (Muslim) |

BLOCK 'B'

- | | |
|---------------|---------------------------------------|
| 1. Ahir/Yadav | 4. Saini/Shakya/Koeri/Kushwaha/Maurya |
| 2. Gujjar | 5. Lodh/Lodha/Lodhi |
| 3. Meo | 6. Gosai/Gosain/Goswami |

At present Raigar, Mochi and Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes finds a mention in the list of the both scheduled castes and backward classes. The persons belonging to these castes who are not covered under the scheduled castes on account of being non Hindus and non Sikhs, can take the benefits under the backward classes only.

HARYANA GOVERNMENT

Annexure 11

WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

NOTIFICATION

The 17th August, 2016

No. 808-SW(1) - In exercise of the powers conferred by clause (d) of Section 2 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), the Governor of Haryana hereby specify the following criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act, namely Schedule I, II & III :-

The children of persons having gross annual income of upto Three Lakh rupees shall first of all get the benefit of reservation in services and admission in educational institutions. The left out quota shall go to that class of Backward Classes of citizens who earn more than Three Lakh rupees but upto Six Lakh rupees per annum. The sections of the Backward Classes earning above Six Lakh rupees per annum shall be considered as Creamy Layer under section 5 of the said Act.

T.C. Gupta
Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward
Classes Department.

Endst. No. 808-SW(1)

A copy is forwarded to Controller, Printing and Stationery Department for publishing the said notification in the Haryana Government Extraordinary Gazette. He is requested to send 250 spare copies of the notification to the Government.

Dated: 17-08-2016

Superintendent
for Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward
Classes Department.

Endst. No. 808-SW(1)

A copy is forwarded to the following for information and necessary action :-

Dated: 17-08-2016

1. The Chief Secretary to Government Haryana,
2. All the Additional Chief Secretaries/Principal Secretaries to Government, Haryana.
3. All Heads of Departments in the State of Haryana.
4. All the CAs/MDs of all Boards/Corporations/Public undertakings in the State of Haryana.
5. The Commissioners Ambala, Gurgaon, Hisar and Rohtak Division.
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrar, Punjab and Haryana High Court, Chandigarh.
8. All SDOs (C) in the State of Haryana.
9. The Registrars of all the Universities in the State of Haryana.

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Annexure 12

HARYANA GOVERNMENT
WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT
NOTIFICATION

The 18th November, 2016

No. 1389-SW-(1) 2016—In exercise of the powers conferred by sub-section (1) of section 8 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institution) Act, 2016 (15 of 2016), the Governor of Haryana hereby appoints the following officers to be the competent authority for the purposes of carrying out the provisions of the said Act, namely:-

- (i) Sub Division Officer (Civil), City Magistrate and Tehsildar;
- (ii) Head of Department or Head of Office, in the case of a Government employee or his dependent;
- (iii) Head of the Government educational institution (school, industrial training institute, polytechnic or college) in the case of students.

Dated Chandigarh
18.11.2016

Anil Kumar,
Principal Secretary to Government, Haryana,
Welfare of Scheduled Castes and Backward
Classes Department.

Endst. No. 1389-SW-(1)2016

Dated: 22.11.2016

A copy is forwarded to Controller, Printing and Stationery Department for publishing the said notification in the Haryana Government ordinary Gazette. He is requested to send 250 spare copies of the notification to the Government.

Special Secretary:
for Principal Secretary to Government, Haryana,
Welfare of Scheduled Castes and Backward
Classes Department.

Endst. No. 1389-SW-(1)2016

Dated: 22.11.2016

A copy is forwarded to the following for information and necessary action:-

1. The Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries/Principal Secretaries to Government, Haryana.
3. All Heads of Departments in the State of Haryana.
4. All the CAs/MDs of all Boards/Corporations/Public undertakings in the State of Haryana.
5. The Commissioners Ambala, Gurgaon, Hisar and Rohtak Division.
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrar, Punjab and Haryana High Court, Chandigarh.
8. All SDOs (C) in the State of Haryana.
9. The Registrars of all the Universities in the State of Haryana.

**CERTIFICATE FOR THE EX- EMPLOYEES OF INDIAN
DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number.....
Rank
Name
S/o Shri.....
Father of
Resident of Village
Post Office
Tehsil
Distt.....

belonging to State of Haryana as per his/her service record at the time of entry into service, had served* in the Army/Navy/Air Force (Name of the Para-Military Force) from to and subsequently discharged/ retired from the service on..... as per his/her service record at the time of entry into service the home address given is (Distt.) Haryana.

Signature

Date.....

Place.....

Competent Authority

Officer Commanding/

(With official Seal & Stamp)

* (Strike out whichever is not applicable)

LIST OF SCHEDULE CASTES AS PER CHIEF SECRETARY TO GOVT. OF HARYANA, GENERAL ADMINISTRATION DEPARTMENT ORDER NO. 22/132/2013 -1GS- III DATED 21.03.2014.

Sr. No. Name of the Caste

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar – Rohidas, Jatav, Jatava, Ramdasia
10. Chanal
11. Dagi
12. Darain
13. Deha, Dhaya, Deha
14. Dhanak
15. Dhogri, Dhangri, Siggri
16. Dumna, Mahasha, Doom
17. Gagra
18. Gandhila, Gandhil, Gondola
19. Kabirpanthi, Julaha
20. Khatik
21. Kori, Koli
22. Marija, Marecha
23. Mazhabi, Mazhabi Sikh
24. Megh, Meghwal
25. Nat, Badi
26. Od
27. Pasi
28. Perna
29. Pherera
30. Sanhai
31. Sanhal
32. Sansi, Bhedkut, Manesh
33. Sansoe
34. Sapela, Sapera
35. Sarera
36. Sikligar, Bariya
37. Sirkiband

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/10/2013-1GSIII

Annexure - 16

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurugram Division.
4. All the CAs/MDs of all Boards/Corporation/Public Sector Undertakings in Haryana
5. The Registrar General of Punjab & Haryana High Court, Chandigarh
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject: Grant of reservation in admission in Government/Government Aided educational technical/professional Institutions etc.

Sir/madam

I am directed to invite your kind attention to the Government instructions issued vide letter of even number dated 15.07.2014 on the subject noted above.

It is intimated that Government of India, Ministry of Defence Department of Ex-Servicemen Welfare D(Res-II) has intimated that vide letter number 6(1)/2017-D (Res-II) dated 19.05.2017, the following priorities for reservations of preferences to the wards of Armed Forces personnel should be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses:-

- Priority-I: Widows/Wards of Defence personnel killed in action.
- Priority-II: Wards of disabled in action and boarded out from service.
- Priority-III: Widows/Wards of Defence Personnel who died while in with death attributable to military service.
- Priority-IV: Wards of disabled in service and boarded out with disability attributable to military service.
- Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
- (i) ParamVir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam YaudhSeva Medal
 - (iv) MahaVir Chakra
 - (v) Kirti Chakra
 - (vi) UttamYudhSeva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
-

- (ix) YudhSeva Medal
- (x) Sena, NauSena, VayuSena Medal
- (xi) Mention-in Despatches

Priority-VI: Wards of Ex-servicemen

Priority-VII: Wards of Serving Personnel.

2. The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendments.

2.1 In Priority V, the words "and serving personnel" are removed.

2.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully

Sd/-

Superintendent, GS-III Branch
for Chief Secretary to Government Haryana

INTERNAL DISTRIBUTION

Incharge NIC for hosting the above instructions on the State Government website.

ANNEXURE

(see section 3)

LIST OF DEPRIVED SCHEDULED CASTES

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikligar, Bariya
36. Sickiband

BIMLESH TANWAR,
SECRETARY TO GOVERNMENT, HARYANA,
LAW AND LEGISLATIVE DEPARTMENT.

No. 22/8/2004-3GSIII

From

The Chief Secretary to Govt. Haryana

To

1. All the Heads of Department.
Commissioners, Ambala, Rohtak, Gurgaon & Hisar Divisions.
2. The Registrar,
Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers
(Civil) in Haryana State
Dated Chandigarh, the 7-06-2007.

Subject :- Reservation of posts for Scheduled Castes, Backward Classes under the services of Haryana State.

Sir,

I am directed to refer to Haryana Government Letter No. 22/55/90-3GS-III, dated 9-11-1994 on the subject noted above which interalia laid down that for the purpose of reservation in services, Scheduled Castes in Haryana would be put in two categories i.e. Block A and Block B in direct recruitment. These instructions had been challenged in the Hon'ble Punjab & Haryana High Court by way of Writ Petition 398 of 2004-Gajay Singh Muwal Vs. State of Haryana and other 3 Civil Writ Petitions. The Hon'ble Court vide its common judgment/orders dated 6-07-2006 has quashed the above instructions dated 9-11-1994 in the following terms :-

"We accordingly, find that the present controversy is fully covered by the decision of Supreme Court in the case E.V. Chinniah's case (Supra). We, accordingly, would quash the Notification No. 22/55/90-3GS-III, dated 9-11-1994 holding the same to be ultravires of the Constitution."

The State Government has filed a Special Leave Petition CC No. 1789 of 2007-State of Haryana Vs. Gajay Singh Muwal alongwith an application for staying the operation of the judgment/orders dated 6-07-2006 of the Hon'ble High Court in the said case. Similar SLPs have been filed by some private respondents also. However, these SLPs have neither been listed for hearing nor any stay has been granted by the Hon'ble Supreme Court in India, so far.

Under these circumstances the State Government on reconsideration of the matter, has decided to withdraw instructions bearing No. 22/55/90-3GS-III, dated 9-11-1994 subject to the final decision of the Hon'ble Supreme Court in the SLPs referred to above. Consequently, there will be no categorization of the Scheduled Caste into A and B blocks. The vacancies meant for direct recruitment to reserved category of Scheduled Castes will be notified to the recruiting agencies without categorization of Scheduled Castes in A & B Blocks.

Similarly, the Govt. instructions bearing No. 22/34/98-3GS-III, dated 19-3-1999 and even number dated 5-5-1999 and letter No. 22/89/97-3GS-III dated 7-08-2000 regarding admissions in Govt. as well as in Govt. aided/self financing/Educational/Professional/Medical/Engineering/ITIs/Technical Educational Institutions and colleges will be deemed to have been modified to the extent indicated above.

It is requested that these instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,
SD/-
(Sumita Misra)
Special Secretary General
Administration,

For Chief Secretary to Government Haryana

No. 22/27/2004-2GSIII

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in the Haryana State
2. The Registrar, Punjab and Haryana High Court, Chandigarh.
3. All Deputy Commissioners and Sub-Divisional Officer (Civil) in Haryana State.
Dated Chandigarh, the October 20, 2005

Subject : - Reservation for admission in educational/professional Colleges/Institutions.

Sir/Madam,

I am directed to invite your attention to Haryana Government instruction issued vide letter No. 22/34/98-3GSIII, dated 19.03.99, followed by letters of even number dated 5.05.99 and letter No. 22/89/97-3GSIII, dated 07.08.2000 on the subject noted above, wherein provision for reservation of seats in the educational, technical and professional institutes for the candidates of various categories was made as under :-

1. Scheduled Caste 20% (50 % each 'A' and 'B' Block)
2. Backward Classes 16% A Block
 11% B Block
3. Physically handicapped 3% In the event of quota reserved for physically handicapped remain unutilize due to non availability for suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%)

On further consideration of the matter, it has been decided to allow 3% horizontal reservation to Ex-serviceman/ freedom fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes category for admission to the various educational institutions of the Government and Government aided/self financing colleges/institutes located in Haryana. As far as block allocation in Block A and Block B of Scheduled Castes and Backward Classes categories is concerned, year-wise rotational system will be adopted. For example, if block A of scheduled castes and backward classes are given seats in the academic year 2006, the next block i.e. B Block of categories of scheduled castes and backward classes will be given seats in the next academic year i.e. 2007 and so on .

These instructions should be brought to the notice of all concerned working under your control for strict compliance.

Yours faithfully,

Deputy Secretary General Administration,
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/Commissioners and Secretaries to Government Haryana for information and necessary action.

Deputy Secretary General Administration,
for Chief Secretary to Government Haryana

UNDERTAKING AT THE TIME OF JOINING

(All admitted candidates and their parents will give the following undertaking at the time of joining)

IS/O, D/O Sh.admitted to _____ Course Session 2022 do hereby undertake :-

- i) That after joining the course I will abide by the rules regulations of College and Hostel.
- ii) I am aware that violation of rules/law/instructions regarding ragging would attract Penal /disciplinary action against me.
- iii) That I will abide by the rules/law/instructions issued from time to time.
- iv) That I will abide by the dress/uniform code.
- v) That while residing in Hostel of the Institution, I will not keep Scooter/ Motor Cycle/ Car.
- vi) That I will not consume any INTOXICANTS in Hostel/ College premises.
- vii) That I have read the relevant instructions/regulations against ragging, as well as punishment. I will comply the instructions/regulations and in case I found guilty at any stage, disciplinary action as per above guidelines may be taken against me.

Signature of the Candidate
Address:

I, father/Guardian of Mr./Ms. _____ gone through/have read the relevant instructions about the rules and regulations against ragging as well as punishment. My ward will abide by all the rules regulations of College & Hostel. In case my ward has been found guilty I have no objection for initiated any disciplinary action against my ward.

Signature of the Candidate
Address:
Mob./Ph. No.

9. Details of professional qualifications

Name of Class	Name of School/College/Uni. Where studied	Roll No.	Month & Year of Passing the Exam.	Name of affiliating Board/Univ.	Marks Obtained	Max Marks	% Marks
10 th							
12 th							
B. Pharm.							
Any other							

10. GPAT ScoreGPAT Rank..... Year of passing GPAT.....

11. Maximum marks (only theory subjects of B. Pharm.):
 Marks obtained (only theory subjects of B. Pharm.):

Declaration:

I.....S/O or D/O of Sh.....and
 Smt..... resident of do
 solemnly declare and affirm as under:

- The information given in the application form is absolutely correct and true.
- I undertake that if I am admitted, I will strictly obey all rules and regulations in force at present or imposed hereafter by the institution for orderly administration and discipline.
- If at any time subsequent to my admission, it is discovered that any information given in this application form or in the attached certificate(s) or in document(s) produced hereafter is false, I may be removed from the institution and all fees paid by me may be confiscated. The authorities may also take any further action against me or my father/guardian as deemed fit.
- In case, I get admission in M. Pharm. course at Pt. B.D. Sharma University of Health Sciences, Rohtak, I shall abide by the decisions of the university regarding payment of fee etc.
- I am fully aware of the law regarding ragging as well as the punishment and that if I am found guilty on this account, I am liable to be punished appropriately.

Signature of the Applicant

Signature of the Parent/Guardian

Date.....

Date.....

Place.....

Place.....

Thumb Impressions of the Applicant

Left

Right

PT. B. D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

Acknowledgement Card

Dairy No. _____

Dated: _____

Receipt of your application form for admission to M. Pharmacy course 2022-23 is hereby acknowledged.

Authorized Signatory (COE office)

Pt. B.D. Sharma University of Health Sciences, Rohtak